18 January 2021

Live Teaching

Dear Parents/Carers,

At Firs Primary School we would like to keep up to date with you and your children and make sure we can still deliver a high qulity education using a range of platforms. One platform we will be using to do live lessons is called **Zoom.** This is a free platform that you can join, you do not need to purchase anything.

When we make our video call, we will always send the video link and the time first via class dojo and/or text message. We will never ask your child to join without you knowing, and we will never ask to ‘video meet’ with you or your child outside of our schools hours.

To join the live lesson, you just need to click on the video link. The browser window/app will open and the first time you use it, it will ask you to download the software. It may also ask you to put a name, ideally this should be the child’s first name to allow the teacher to know who is attending the live lesson.

When we make the video call please try your best to make sure the computer/laptop/device is in a suitable place, where there is nothing happening in the background and no background noise.

To limit problems and ensure our live lessons through Zoom are as safe as possible, we will always have in place a ‘Waiting Room’ where the teacher is in control of who can enter the lessons. Zoom links will never be shared with the public and require a password to enter. We will be following our e-safety policy and positive behaviour policy (these can be found on our school website) and encourage children to do this also. Where possible, there will be two members of staff in the video call. For your child’s safety, we may record the live lessons. The recordings are kept on our school servers in line with our data protection policy and no-one is permitted to view them without good reason and with permission from the headteacher.

There should be no inappropriate content on any of our video calls and we will withhold the same expectations as in school. Please contact the school if you are concerned about any of the content of the video call. If you would like any further information, please get in touch through class dojo or the school office.

Mrs Martin

Headteacher