



JOB DESCRIPTION

School:	Firs Primary School
Location:	Raven Street, Derby DE22 3WA
Post:	Sports Coach
Grade:	Grade C (£21,575-£21,968)
Hours per Week:	21 hours per week
Weeks per Year:	39
Responsible to:	Headteacher
Liaison with:	Teaching Staff Support Staff (Including Lunchtime Playworkers) Parents and Carers

Purpose of the Post:

- Responsible, under the direction of the Headteacher, SENDCO and PE Lead, for delivering high quality PE lessons in partnership with class teachers and HLTAs, using your expertise to support staff development in the teaching of PE and Sports.
- To work independently to provide sporting activities for pupils of all age groups at lunchtimes.
- To run interventions and 1:1 programmes for identified pupils with SEND or social and emotional needs.
- To run after school clubs with pupils of all ages and in a variety of activities.
- To run and support mini play leaders

Duties and Responsibilities:

- To assist with PE lesson delivery alongside teachers
- To deliver PE lessons for PPA cover alongside a teaching assistant
- To coordinate and run lunchtime and playtime activities
- To lead and work with mini play leaders to organise sport/exercise activities for all ages from YR to Y6
- To collate and input data on sports participation using electronic school systems

- To run daily after school sport clubs for a range of ages and activities (e.g. football, athletics, cricket, tennis etc)
- To liaise with learning mentor to identify children for participation at clubs
- To display work and information for children and adults
- To liaise and feedback to class teachers
- To exercise general care and supervision of children during the school day, inside and outside
- To liaise with PE lead to collate information on other clubs run by external sports providers
- In conjunction with the Learning mentor, SENDCO and other staff team members, run support programmes for identified groups or individual pupils with SEND or social and emotional needs
- To carry out other duties as directed, such as listening to reluctant readers with an interest in sport in order to increase engagement, acting as a positive role model in this way.
- To have a good standard of Education and Qualifications, including around Sports Coaching.
- To approach work with enthusiasm and have a keenness to learn.
- To be able to work under pressure
- To take children to sporting activities in the community and inter sport competitions

Methods of Working:

- The postholder will be expected to maintain confidentiality and observe Data Protection guidelines.
- The school's ethos of positive relationships between colleagues, pupils, parents and the wider community is a key feature of the post, and the postholder will be expected to contribute to this culture.
- The postholder will be able to respond to children in a sensitive yet professional manner, recognising the importance of their welfare and wellbeing.
- The postholder will be expected to undertake any necessary training associated with the duties of the post.
- The postholder will understand and comply with the school's Child protection and Safeguarding, Equal Opportunities, First Aid & Health & Safety Policies and will attend any staff training programmes as required.
- Please note that this list of duties is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the Sports Coach will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher.

Signature of staff member:

Signature of Headteacher:

Date: